2026 MAS County Employee Scholarship Online Application Process

Step 1: Creating a Student Account

If you have applied for the scholarship prior to this year and you have <u>not</u> received an award, you already have an account set up. Please contact Savanna McCafferty for your login information.

- 1. Visit the MAS Portal at https://mas.users.membersuite.com/home.
- 2. In the top right corner, click "Sign up/Join."
 - If you are a MAS member (or have attended applied before), sign in normally If you do not know your password, please email smccafferty@massup.org to reset it.
 - If you are a county employee or student who as never signed in, please Sign up & Join to get started.
- 3. Provide information for all fields.
- 4. Once done, click "Next" in the bottom right corner.
- 5. Type a password that meets requirements
- 6. Choose an individual type between **County Employee** or **Student**
- Please provide a phone number, mailing address, and email so we can contact you regarding your application status.
- 8. Finish questions and click "Next."
- 9. "I am affiliated with" will be the applicant's resident county
- 10. "Enter Organization Role" will be Sponsors title or Student
- 11. Once done, click "Next."
- 12. No action needed for General Communication Settings, so select "Next."

Congratulations! You now have a MAS account!

Step 2: Apply for the County Employee Scholarship

- 1. After MAS account is created, make sure to login.
- 2. Click "Community" from the menu at the top.
- 3. From the dropdown menu, choose "Competitions," then click "View Open Competitions."
- 4. Locate and click on "2026 MAS County Employee Scholarship."
- 5. Read the scholarship description very carefully.
- 6. Click "Enter Now."
- 7. The entry type will be "2026 Student/Dependent" then select next.
- 8. The entry name should be the student's full name.
- 9. Upload all required documents which include:
 - MAS Scholarship Application
 - Letter on school letterhead or unofficial transcript proving GPA.
 - Letter on county letterhead verifying sponsor's employment (or retirement) from the county. Letter should be signed by Sponsor's supervisor, human resources clerk or other person of authority.
 - Your typed essay.
 - Additional pages listing community/civic involvement (if needed).
- 10. Provide information for all text fields marked with a red star.
- 11. Click "Next."
- 12. Review all the provided information carefully.
- 13. Finally, click "Submit."

You've completed the online scholarship application process. Good luck!