# MISSISSIPPI ASSOCIATION OF SUPERVISORS



SOUTHWEST, CENTRAL, & SOUTH DELTA PDD REGIONAL LEGISLATIVE & EDUCATION MEETING HILTON JACKSON | MARCH 23, 2021

### **COUNTY REGISTRATION INFORMATION**

The MAS 2021 Southwest, Central, and South Delta PDD Regional Legislative and Education meeting will be held on <u>Tuesday, March 23,2021</u> at the <u>Hilton Hotel Jackson</u>, **1001 E. County Line Road**.

Registration .......\$95 Members Registration ...........\$125 Nonmembers

## **CANCELLATION POLICY FOR COUNTY OFFICIALS**

Due to hotel attrition policies and catering deadlines, MAS has adopted the following cancellation fee schedule.

- <u>Early Cancellation</u>: If notice of cancellation is received from date of registration to *February 23, 2021*, no cancellation fee will be assessed.
- <u>14-Day Cancellation</u>: If notice of cancellation is received *February 24 March 9, 2021* a cancellation fee equal to <u>one-fourth (1/4)</u> of the registration cost will be assessed, based on original registration fee.
- <u>Late Cancellation</u>: If notice of cancellation is received *after March 9,2021*, a cancellation fee equal to <u>one-half (1/2)</u> of the registration cost will be assessed, based on original registration fee.

### CONFERENCE HOTEL

- <u>Hotel Block</u>: MAS has secured a small room block the night before the Meeting (*Monday, March 22, 2021*) at the Hilton Hotel in Jackson You must request MAS rate at the time reservation and give them the Group Code <u>MAS322</u> to guarantee block rate. Rate may not be available after cutoff date. Rate cannot be changed at check-in or check-out. Block rate is subject to sales tax and fees. You must confirm required deposit, cancellation, check-out, tax exemption payment requirements and other policies with hotel.
- Instructions for Direct Billing: Please note, these instructions are for those who already have direct billing set up with the Hilton Hotel, and have booked with Billie Burns in the past. If you do not have direct billing set up, please call the Hilton, and use the group code MAS322. If you have direct billing set up and would like to make a reservation, please call the Hilton, make your reservation, and guarantee it with a credit card. After you receive your confirmation number, please email your confirmation number to Billie Burns at Billie.burns@hilton.com along with your direct bill number and a number for him to reach you at. The Hilton has asked that you please be patient, they have a very limited staff working at the moment due to COVID-19, and Billie will get in touch with you as soon as he can.

#### **Hilton Hotel**

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## COUNTY OFFICIAL REGISTRATION FORM

Mail to: MS Association of Supervisors Attn: Ceara Plant 793 N. President Street Fax to: 601.353.2749 Jackson, MS 39202 Email to: Cplant@massup.org County: \_\_\_\_\_\_ Purchase Order (if needed): \_\_\_\_\_ Completed by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_ Phone No: \*\*\* If you are a county employee, you may not register as a spouse/guest. \*\*\* Official: \_\_\_\_\_ Office: \_\_\_\_\_ ☐ Member \$95 □ Nonmember - \$125 Spouse/Guest: \_\_\_\_\_ \_\_\_\_\_\_Office: \_\_\_\_\_ ☐ Registration - \$95 ☐ Nonmember - \$125 Spouse/Guest: Official: \_\_\_\_\_\_ Office: \_\_\_\_\_ ☐ Registration - \$95 ☐ Nonmember - \$125 Spouse/Guest: Official: \_\_\_\_\_\_ Office: \_\_\_\_\_ ☐ Registration - \$95 □ Nonmember - \$125 Spouse/Guest: \_\_\_\_\_ Official: Office: ☐ Nonmember - \$125 ☐ Registration - \$95 Spouse/Guest: Total Registration Fees \$\_\_\_\_\_ 

Check Enclosed (No. \_\_\_\_\_) 

Bill County

Bill to (Attn.): \_\_\_\_\_Email: \_\_\_\_