

CLAIM REPORTING FORM

County: _____ Department: _____
Address: _____ City/St/Zip: _____
Contact Person: _____ Phone No.: _____

OTHER THAN AUTO ACCIDENT

Name: _____ Social Security No.: _____ - _____ - _____
Home Address: _____ City/St/Zip: _____
Home Phone: (_____) _____ - _____ Alt Phone: (_____) _____ - _____
Date of Loss: ____/____/____ Time of Loss: ____:____ am/pm Location of Accident: _____
Description of Accident: _____

AUTO ACCIDENT

Involving County owned Non-County owned
Name of County Driver: _____ Social Security No.: _____
Home Address: _____ City/St/Zip: _____
Home Phone: (_____) _____ - _____ Alt Phone: (_____) _____ - _____
Date of Loss: ____/____/____ Time of Loss: ____:____ am/pm County Vehicle Tag No.: _____
Description of County Vehicle Involved: Year ____ Make _____ Model _____ Color _____
Description of 2nd Vehicle: Cty Other Year ____ Make _____ Model _____ Color _____
Description of Accident/Damages: _____

PROPERTY DAMAGE (Not Auto Related)

Description of Property: _____ Description of Damage: _____
Owner's Name: _____ Phone: (_____) _____ - _____
Home Address: _____ City/St/Zip: _____
Location of Property (for inspection): _____

INJURY (Non-County Employees)

Name: _____	Name: _____
Home Address: _____	Home Address: _____
City/St/Zip: _____	City/St/Zip: _____
Description of Injury: _____	Description of Injury: _____
Injured person taken to doctor/hospital? <input type="checkbox"/> Yes <input type="checkbox"/> No	Injured person taken to doctor/hospital? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, where?: _____	If yes, where?: _____
Name: _____	Name: _____
Home Address: _____	Home Address: _____
City/St/Zip: _____	City/St/Zip: _____
Description of Injury: _____	Description of Injury: _____
Injured person taken to doctor/hospital? <input type="checkbox"/> Yes <input type="checkbox"/> No	Injured person taken to doctor/hospital? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, where?: _____	If yes, where?: _____

WITNESS OR PASSENGER

Name: _____
Home Address: _____ City/St/Zip: _____
Phone: (_____) _____ - _____ Alt Phone: (_____) _____ - _____

Person completing this form: _____ Date Completed: _____