

# FALL WORKSHOP

October 29-31 2024

Mississippi Educational

## Vendor Registration Form

Mail to: MS Association of Supervisors  
793 N. President Street  
Jackson, MS 39202

Attn: MAS Event Staff  
Fax to: 601.353.2749  
Email to: [2024workshop@massup.org](mailto:2024workshop@massup.org)

Company Name: \_\_\_\_\_ Completed By: \_\_\_\_\_

**I wish to attend as:**

- Premier Sponsor: \_\_\_\_\_  Meet & Greet (Exhibit) Table: \_\_\_\_\_
- Individual Attendee: \_\_\_\_\_  Other Add-ons: \_\_\_\_\_

**Individual Attendee:** Only attending; not exhibiting or sponsoring. Rate based on date form is received in MAS Office.

**Early Bird Online ONLY** (Register Online by September 15) ..... \$350 (Member/State Agency) \$400 (Nonmember)

**Regular Rate** (Receive by October 1) ..... \$375 (Member/State Agency)/ \$425 (Nonmember)

**Late Registration** (On or After October 1) ..... \$425 (Member/State Agency) / \$475 (Nonmember)

\*\*\*\*\*

**Meet and Greet Table:** Each exhibit table package includes registration for two attendees with one 6' x 30" skirted display table and two chairs. MAS will assign your table location.

**"Meet and Greet" Exhibitor Table Rates**

Early Bird Online Only Register Online By September 15 <i>Otherwise, it is regular rate until 10/1</i>	Regular Rate September 16 – October 1	Late Rate October 2 – October 18
Member: \$995 - <i>Online Only</i>	<input type="checkbox"/> Member: \$1095	<input type="checkbox"/> Member: \$1195
State Agency: \$1050 - <i>Online Only</i>	<input type="checkbox"/> State Agency: \$1095	<input type="checkbox"/> State Agency: \$1195
Non-member: \$1095 - <i>Online Only</i>	<input type="checkbox"/> Non-Member: \$1195	<input type="checkbox"/> Non-member: \$1295

\*\*\*\*\*

**Platinum Or Gold Sponsor Registration:** My company wishes to sponsor the Meeting. All Sponsors will be listed in the program, signage, event site and communications and follow-up magazine issue. Up to 5 additional attendees per company. Must submit form by **October 1** for printing in Program and signage.

**Platinum Sponsor** – \$1,000  
*(Includes complimentary registration for two attendees)*

**Gold Sponsor** – \$600  
*(Includes complimentary registration for one attendee)*

\*\*\*\*\*

**Additional Meet & Greet Exhibit Table:** Rate of additional exhibitor table. Sponsors may also add a "meet and greet exhibit table" to their registration at a discounted rate.

Member Sponsor Early/Late Rate: \$450/\$550 .....  Nonmember Sponsor Early/Late Rate: \$500/\$600 per table.

\*\*\*\*\*

**Additional Attendees:** Only sponsors and exhibitors may add additional attendees at the additional attendee rate. My company wishes to register \_\_\_\_\_ number of additional attendees.

Member Early/Late Rate: \$125/\$175 .....  Nonmember Early/Late Rate: \$175/\$225



# FALL WORKSHOP Educational

October 29-31  
2024

## Premier Sponsorships

Specific benefits vary by package (see options below). Sponsorship and benefits may be split with a second company (requires MAS approval), Following are a few benefits included with every premier sponsorship package.

- Your logo displayed prominently in MAS conference emails, social media, and websites.
- Preferred Exhibit Table space
- Discounted Rate on Exhibit Table
- Prominently featured on event signage
- Prominent listing on conference platform.
- Logo or ad featured in program and within scheduled event session.
- Logo or ad listed in PowerPoint Presentation during general assembly.
- Listing in follow-up magazine issue.
- Post event communications

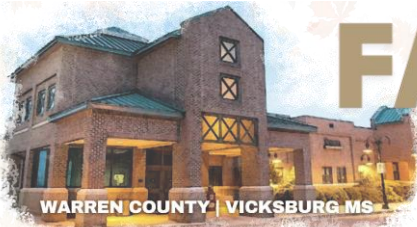
- Luncheon: \$5,000** – One available (5 attendee passes, 1 exhibitor table, & 1 comp'd company ad)
- Co-Sponsor Welcome Reception/Dinner: \$5,000** - Four available (5 attendee passes, 1 exhibitor table, & 1 comp'd company ad)
- Lanyards: \$4,000** – One available (4 attendee passes, 1 exhibitor table, & 1 comp'd company ad)
- Breakfast: \$3,750** – Two available (4 attendee passes, 1 exhibitor table, & 1 comp'd company ad)
- Premier Meet & Greet Table: \$3,000** - Two available (3 attendee passes, 1 exhibitor table, & 1 comp'd ad) *Two tables available at front at entrance as welcome tables where nearly all attendees will pass through ensuring your company prominent visibility.*
- Coffee Station: \$3,250** - One available for the entirety of the meeting (3 attendee passes, 1 exhibitor table & 1 comp'd company ad)  
*Optional: You may provide coffee cups and/or coffee cup sleeves with your company's logo.*
- Soda/Drink Station: \$3,250** - One available for the entirety of the meeting (3 attendee passes, 1 exhibitor table & 1 comp'd company ad). *Optional: You may provide cups and/or cup sleeves with your company's logo.*
- Registration Desk: \$1,750** - Three available (Includes registration for 2 attendees and 1 comp'd company ad)
- Wi-Fi Sponsor: \$1,750** - One Available (Includes registration for 2 attendees & 1 comp'd company ad)
- Break Refreshments: \$1,500** - Three available (Includes registration for 1 attendee & comp'd company ad)
- Conference Bag: Donate 500 conference bags** – One available (1 attendee pass, 1 comp'd program ad & Premier sponsor recognition)
- Pens: Donate 500 pens** – Two available (1 attendee pass & Gold sponsor recognition)  
\* \* \* \* \*
- Program Ad:** Place your business card ad in the official Program. Member rate: \$125; Nonmember rate: \$175 (**Artwork must be 2.5 inches x 2.5 inches** submitted to the MAS office for approval & printing no later than **October 1**). Not considered a Premier Sponsorship
- Hospitality Suites:** Contact [2024workshop@massup.org](mailto:2024workshop@massup.org) for more info **Only registered Sponsors/Exhibitors may host a hospitality suite.**

**Early Bird Savings:** Vendors that register through the member portal from now until September 15 will enjoy a special online early bird rate! Each "Meet and Greet" Table spot includes registration pass for 2 attendees, 1 six-foot table and two chairs. Don't miss the chance to secure your table and lock in the early bird online rate. If you prefer to email, fax, or mail in a form, you will receive the Regular rate until October 1.

**MAS Room Blocks:** MAS room blocks are open and available on the MAS website. Please visit our website or [click this link](#) for hotel information and online reservation links.

**Tentative Agenda:** [For a tentative agenda click here!](#) Or visit the [MAS website](#). Please note, our tentative agenda is subject to change.

Registration forms received at the MAS office after **Friday, October 18** will be processed onsite. Please go to the registration desk onsite to have your name badge made.



# FALL WORKSHOP

October 29-31  
Educational  
2024

## Vendor Registration Form

Company Name: \_\_\_\_\_ Submission Date: \_\_\_\_\_

**Payment Policy:** Payment must be received at the MAS office before the start of the conference. For questions or assistance please email [2024workshop@massup.org](mailto:2024workshop@massup.org)

**Cancellation and Refund Policy:** Written notice of cancellation must be received at the MAS Office no later than **Monday, September 23, 2024**, in full regardless of if you have prepaid or not before the deadline of September 23, 2024. No refunds will be issued for cancellations received after **Monday, September 23, 2024**. No refunds will be processed until after the close of the Meeting.

**Billing Contact information** Make checks payable to MS Association of Supervisors. Mail checks and registration forms to 793 N. President St., Jackson, MS 39202 – Attention to: MAS Event Staff.

**Attendee Names:** Must provide names of all attendees for name badges.

\_\_\_\_\_  
Full Name and Title (please print clearly)

\_\_\_\_\_  
Full Name and Title (please print clearly)

\_\_\_\_\_  
Full Name and Title (please print clearly)

\_\_\_\_\_  
Full Name and Title (please print clearly)

\_\_\_\_\_  
Full Name and Title (please print clearly)

\_\_\_\_\_  
Full Name and Title (please print clearly)

Page 1 Subtotal: \$ \_\_\_\_\_

Page 2 Subtotal: \$ \_\_\_\_\_

**Total Registration Fees:** \$ \_\_\_\_\_

Check Enclosed (No. \_\_\_\_\_) or  Bill Me

Bill to Attention: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

MAS USE ONLY	
Date Rec'd/Processed:	
Table(s) Assigned:	
Total Due:	
Paid:	
Invoice Number:	
Check Number:	
Staff Notes:	